

**COMMISSIONERS COURT
REGULAR MEETING
DECEMBER 14, 2021**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in a Regular Meeting in the Commissioners Court Meeting Room, Kaufman Texas with the following members present: **Hal Richards**, County Judge; **Mike Hunt**, Commissioner Precinct 1; **Skeet Phillips**, Commissioner Precinct 2; **Terry Barber**, Commissioner Precinct 3; **Ken Cates**, Commissioner Precinct 4; **Laura Hughes**, County Clerk.

ROUTINE CORRESPONDENCE

CONSENT AGENDA

2. There came on to be a motion to approve the Consent Agenda.

- A. Appoint Earl Boulard as Board Member to Emergency Services District #3 for a two-year term.
- B. Approve Deputation of Brooke Holiness and Theresa Tristan as Deputy Clerks for the Kaufman County District Clerks Office.
- C. Accept Commissioners Court Minutes for November 30, 2021, and December 7, 2021.
- D. Approval of employee raises of 1.5 percent effective January 1, 2022.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

PRESENTATION

3. There came on to be a Presentation to receive updates from the Children's Advocacy Center.

MOTION TO TABLE FINAL REDISTRICTING MAPS

4. There came on to be a motion to table final Redistricting Maps.

Motion was made by Commissioner Mike Hunt and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE QUIT CLAIM DEED

5. There came on to be a motion to approve the Quit Claim Deed for Lots 1 and 2, Block 22 in the City of Kaufman.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CONTRACT PATROL POSITION

6. There came on to be a motion to approve Michael Jenkins, Contract Patrol Position for Constables Office Precinct 2.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ACCEPT GRANT

7. There came on to be a motion to accept the Humanities Texas 2021 Relief Grant Award 2021-6584, in the amount of \$4,880.00 for StoryWalk Programs.

Motion was made by Commissioner Mike Hunt and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ACCEPT GRANT

8. There came on to be a motion to accept the Ladd & Katherine Hancher Grant in the amount of \$12,325.00, awarded to the Kaufman County Library for hotspots, tablets, and a self-check-out station.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE EXITING REGULAR MEETING

AND ENTER INTO PUBLIC HEARING

9. There came on to be a motion to approve exiting Regular Meeting and enter into Public Hearing.

10. To receive input from the public regarding not allowing thru trucks and placing "No Thru Trucks" sign on County Road 4116, in the unincorporated area of Kaufman County Precinct 4.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

PUBLIC HEARING

10. Public Hearing was held. No-one from the public spoke on this topic.

MOTION TO APPROVE EXITING PUBLIC HEARING

AND ENTER INTO REGULAR MEETING

11. There came on to be a motion to approve exiting Public Hearing and enter into Regular Meeting.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE ORDER

12. There came on to be a motion to approve an Order Not Allowing Thru Trucks and placing "No Thru Trucks" signs on County Road 4116, in the unincorporated area of Kaufman County Precinct 4.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO TABLE DISCUSSION

13. There came on to be a motion to table the discussion to review statutes and policies regarding adopting private roads into Kaufman County.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO TABLE DISCUSSION

14. There came on to be motion to table discussion to review requirements and process to request adoption of a private road by the Commissioners Court.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE WORK AUTHORIZATIONS

15. There came on to be a motion to approve Freese and Nichols Professional Services Agreement Task Authorizations 7, 8, and 9.

Motion was made by Commissioner Mike Hunt and seconded Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE ADDITIONAL VOTING LOCATIONS

16. There came on to be a motion to approve adding additional Early Voting Locations for 2022 Election Cycle. Motion was made by Commissioner Ken Cates and seconded Commissioner Mike Hunt. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE DEPARTMENT RESTRUCTURE

17. There came on to be a motion to approve Elections Department restructure. Motion was made by Commissioner Mike Hunt and seconded Commissioner Terry Barber. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CONTRACTS

18. There came on to be a motion to approve authorizing Elections Administrator to execute 2022 Joint Primary Election Services Contracts with the Democratic and Republican Parties for the 2022 Primary Election and associated runoffs, if necessary. Motion made by Commissioner Ken Cates and seconded by Commissioner Terry Barber. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE RESOLUTION

19. There came on to be a motion to approve a Resolution establishing a Kaufman County Sexual Assault Response Team (SART), effective December 14, 2021. Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE MEMORANDUM OF UNDERSTANDING

20. There came on to be a motion to approve a Memorandum of Understanding between Kaufman County Sheriff's Office and the City of Kaufman and City of Kaufman Fire Department, regarding use of radio tower, located at 3001 S. Washington Street, Kaufman TX. Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ACCEPT REPORT

21. There came on to be a motion to accept the Tax Assessor-Collector's Monthly Report for November 2021. Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Ken Cates. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE EXITING REGULAR MEETING

AND ENTER INTO EXECUTIVE SESSION

36. There came on to be a motion to approve exiting Regular Meeting and enter into Executive Session.
40. Pursuant to Section 551.072 of the Texas Government Code; Discussion of real estate negotiations with the City of Mesquite. Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber. Motion was put to a vote. Motion carried and is so ordered.

EXECUTIVE SESSION

37. Executive Session was held. County Judge has certified Agenda.

**MOTION TO APPROVE EXITING EXECUTIVE SESSION
AND ENTER INTO REGULAR MEETING**

41. There came on to be a motion to approve exiting Executive Session and enter into Regular Meeting. Motion was made by Commissioner Mike Hunt and seconded by Commissioner Terry Barber. Motion was put to a vote. Motion carried and is so ordered.

NO MOTIONS MADE ON ITEM 42

MOTION TO APPROVE CONTRACTS AND ASSOCIATED FUNDING

22. There came on to be a motion to approve Road Construction Contracts and associated funding for Precincts 1 and 4 County Road and Bridge Projects, in the amount of \$441,319.92. Motion was made by Commissioner Ken Cates and seconded by Commissioner Mike Hunt. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE ORDER

23. There came on to be a motion to approve Authorization of TimeLine Extension for the Road Bond Program Management Support Task Order No. 18 between Kaufman County and Teague, Nall, and Perkins, Inc. in the amount of \$48,000.00. Motion was made by Commissioner Terry Barber and seconded by Commissioner Ken Cates. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AWARD OF CONTRACT

24. There came on to be a motion to approve awarding of Contract for RFP 22-01: Lower East Fork Laterals 3 Upgrade, sponsored by Kaufman County Commissioners Court and Kaufman-Van Zandt Soil and Water Conservation District, cooperating with Texas State Soil and Water Conservation Board (SSWCB) and Natural Resources Conservation Services (NRCS). Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE ORDER

25. There came on to be a motion to approve Tidal Basin Task Order for updates to Kaufman County Emergency Action Plan. Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE TRANSFER OF COUNTY OWNED ASSETS

26. There came on to be a motion to approve transfer of County Owned Assets. Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CONCEPT DESIGN

27. There came on to be a motion to approve Concept Design for Kaufman County Outdoor Recreation Master Plan, grant opportunities, and presentation permission. Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips. Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE SOLICITATION OF RFP 22-04

28. There came on to be a motion to approve soliciting RFP 22-04; Kaufman County Law Enforcement Center Freezer/Cooler, including equipment, removal of existing, and installation.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE SOLICITATION OF RFP 22-05

29. There came on to be a motion to approve soliciting RFP 22-05 Temporary Personnel Services.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE DEPARTMENT RESTRUCTURE

30. There came on to be a motion to approve Purchasing Department mid-year staffing restructure.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE RESOLUTION AND ORDER

31. There came on to be a motion to approve Resolution and Order Approving the County Transportation Infrastructure Fund Grant Program Agreement, Designating Authorized Representative, and Making Specific Findings Required by the Texas Department of Transportation.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

32. There came on to be a motion to approve signing Software as a Service Agreement between Tyler Technologies and Kaufman County Clerk's Office. This is a renewal to Tyler Eagle contract and update to SaaS Self Services.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

33. There came on to be a motion to approve an Interlocal Agreement with City of Poetry for road work.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE LINE ITEM TRANSFERS

34. There came on to be a motion to approve Line-Item Transfers.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CLAIMS FOR PAYMENT

35. There came on to be a motion to approve Claims for Payment in the amount of \$2,360,608.41.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE EXITING REGULAR MEEETING

AND ENTER INTO EXECUTIVE SESSION

36. There came on to be a motion to approve exiting Regular Meeting and enter into Executive Session

37. Pursuant to Section 551.072 of the Texas Government Code; Discussion of real estate negotiations.

38. Pursuant to Section 551.76 of the Texas Government Code; Discuss security audits.

39. Pursuant to Section 551.076 of the Texas Government Code; Discuss security devices, protocols, and implementation regarding Kaufman County Precinct 3, per the redistricting that occurred in November 2021.

Motion was made by Commissioner Ken Cates and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

EXECUTIVE SESSION

Executive Session was held. County Judge has certified Agenda.

MOTION TO APPROVE EXITING EXECUTIVE SESSION

AND ENTER INTO REGULAR MEETING

41. There came on to be a motion to approve exiting Executive Session and enter into Regular Meeting.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

42. **NO ACTION TAKEN FROM EXECUTIVE SESSION**

MOTION TO ADJOURN

43. There came on to be a motion to adjourn.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Ken Cates.

Motion was put to a vote. Motion carried and is so ordered.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:

Laura Hughes

Laura Hughes, County Clerk

