

**NOTICE OF REGULAR MEETING
KAUFMAN COUNTY COMMISSIONERS' COURT**



Notice is hereby given that a regular meeting of the Kaufman County Commissioners' Court will be held on **Wednesday, September 5, 2018 at 9:00 a.m., in the Commissioners' Court Room at the Courthouse Annex 100 North Washington Street, Kaufman, Texas**, at which time the commissioners' court will consider the following items for discussion, and possible action, to wit:

INVOCATION;

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;

REMARKS FROM VISITORS; (Any member of the public that wishes to speak on an item that is on this agenda will need to sign in, complete a Public Participation Form, and present to County Clerk prior to court. Speakers will be restricted to a three minute presentation.)

1. ROUTINE CORRESPONDENCE.

2. CONSENT AGENDA

A. Discuss/Consider accepting Commissioners' Court Regular Meeting Minutes for August 22, 2018 and Special Meeting Minutes for August 28, 2018.

2. **Exit** Regular Meeting and entering into Public Hearing.
3. **9:00 AM – Public Hearing** on Proposed 2018 Tax Rate.
4. **Exit** Public Hearing and enter back into regular meeting.
5. **Discuss/Consider** scheduling date to adopt 2018 Tax Rate. (Sept. 12 @9:00AM)
6. **Exit** Regular Meeting and entering into Public Hearing.
7. **Discuss/Consider** entering into Public Hearing to receive input on the adoption of the Kaufman County Clerk's Records Archive Funding Plan, pursuant to Local Government Code 118.025(g).
8. **Exit** Public Hearing and enter back into regular meeting.
9. **Discuss/Consider** adoption of County Clerk's Records Archive Funding Plan.
10. **Discuss/Consider** re-appointing Randy Richards as Kaufman County Fire Marshal for a two (2) year term.
11. **Discuss/Consider** approving changes to 2019 Sheriff and Constables Fees.
12. **Discuss/Consider** signing Resolution authorizing the award of professional service provider contracts for the 2019-2020 Texas Community Development Block Grant Community Development Fund Project.
13. **Discuss/Consider** approving work site release/temporary construction easement 9549 Co. Rd. 155, Kaufman, Texas 75142, so as to clean/clear drainage area for improved public safety and/or public transportation safety purposes regarding CR 155; such request as provided for under Transportation Code Chapter 251.

14. **Discuss/Consider** approving work site release/temporary construction easement 9637 Co. Rd. 155, Kaufman, Texas 75142, so as to clean/clear drainage area for improved public safety and/or public transportation safety purposes regarding CR 155; such request as provided for under Transportation Code Chapter 251.
15. **Discuss/Consider** purchase of 2018 John Deere 410L in the amount of \$117,985.00 from RDO Equipment Co. utilizing Buyboard Contract #515-16 for Precinct #4.
16. **Discuss/Consider** approving payroll and benefits.
17. **Discuss/Consider** line item transfers.
18. **Discuss/Consider** claims for payment.
19. **Motion to Adjourn Regular Meeting** and enter into Budget Workshop.

Budget Workshop:

To discuss the FY 2018-2019 Budget; and meet with the following departments; Indigent Health Care, Purchasing, District Clerk, Public Works, Fire Marshal, Human Resource, Constable Precinct 1,2,3 and 4, Justice of the Peace Precinct 1,2,3 and 4, Facilities Department, Library budgets, Adult Probation, Treasurer, County Court at Law, County Court at Law #2, Veterans Service Office, Auditor, County Clerk, District Attorney, Sheriff's Department, Public Defender, Emergency Management, Project Manager, 86th District Court, 422nd District Court, Telecommunications Department, Senior Connect, IT Department, Emergency Children's Shelter, Juvenile Probation, and any other departments/agencies who receive funding from Kaufman County.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commissioners' Court will conduct a closed meeting in accordance with the Texas Open Meetings Act and the Government Code, Chapter 551. Subchapter D and E; as noted below

<i>Attorney Consultation</i>	<i>Gov't Code §551.071</i>
<i>Real Property</i>	<i>Gov't Code §551.072</i>
<i>Contract being negotiated</i>	<i>Gov't Code §551.0725</i>
<i>Prospective gifts or donations</i>	<i>Gov't Code §551.073</i>
<i>Personnel Matters</i>	<i>Gov't Code §551.074</i>
<i>County Advisory Body deliberations</i>	<i>Gov't Code §551.0745</i>
<i>Security Devices or Security Audits</i>	<i>Gov't Code §551.076</i>
<i>Economic Development negotiations</i>	<i>Gov't Code §551.087</i>

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. Should any final action, final decision, or final vote be required in the opinion of the Commissioners' Court with regards to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the notice upon the reconvening of the public meetings; or*
- (b) at a subsequent open public meeting of the Commissioners' Court upon notice thereof; as the Commissioners' Court shall determine.*

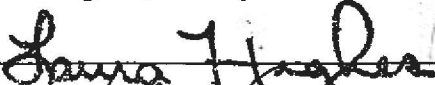
Signed this the 31st day of August 2018.

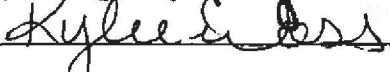


Bruce Wood, Kaufman County Judge

I, the undersigned, County Clerk of the Kaufman County Commissioners' Court do hereby certify that the above notice of meeting of the Kaufman County Commissioners' Court is a true and correct copy of said notice, that I received said Notice, and it was posted on the bulletin board at the courthouse door of Kaufman County, Texas at a place readily accessible to the general public at all times on the 31st day of August, 2018, and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


Laura Hughes, County Clerk

By: 

Deputy 



(ANYONE WHO HAS IMPAIRMENTS REQUESTING AID AT THE COMMISSIONERS' COURT OR ANY PUBLIC MEETING MUST CALL THE COUNTY CLERK AT LEAST 72 HOURS PRIOR TO THE MEETING.)

FILED FOR RECORD
KAUFMAN COUNTY, TEXAS
2018 AUG 31 PM 1:46
LAURA A. HUGHES
COUNTY CLERK
BY:  DEPUTY

**COMMISSIONERS COURT
REGULAR MEETING / BUDGET WORKSHOP
AUGUST 22, 2018**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in a Regular Meeting/Budget Workshop in the Commissioners Court Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1: Absent; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3; **Jakie Allen**, Commissioner Precinct No. 4; **Monique Hunter**, Deputy County Clerk.

INVOCATION;

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;

REMARKS FROM VISITORS;

ROUTINE CORRESPONDENCE

MOTION TO APPROVE CONSENT AGENDA

2. There came on to be a motion to approve the Consent Agenda.

- A. Approve Request from Farmers Electric Cooperative (FEC) to construct electrical power distribution facilities across Ranch Road, 2000 ft. (2000') southwest of University Drive, Precinct 2.
- B. Accept Commissioners Court Regular Meeting Minutes for August 8 and August 15, 2018.
- C. Approve Official Bond of Raylan Smith as Kaufman County Purchasing Agent.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE REPORT

5. There came on to be a motion to approve Annual Security Report, as presented by the 2018-2019 Courthouse Security Committee.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ACCEPT REPORT

3. There came on to be a motion to accept Treasurer's Monthly Report for July 2018.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE PAYROLL AND BENEFITS

15. There came on to be a motion to approve Payroll and Benefits.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

4. There came on to be a motion to approve the Professional Services Agreement for the FM 1641 Project between Kaufman County and Lina T. Ramey and Associates, Inc. (Engineer), in the amount of \$1,893,700.00.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

6. There came on to be a motion to approve to Bond Counsel Agreement with Bickerstaff, Heath, Delgado, Acosta LLP, for purpose of constructing a new justice center.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE PURCHASE

7. There came on to be a motion to approve purchase of Etnyre K Model Chipsreader, in the amount of \$264,825.00, from R. B. Everett & Co., utilizing Buyboard Contract #515-16 for Precinct 4.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips..

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

8. There came on to be a motion to approve Interlocal Agreement between Kaufman County and the City of Oak Ridge for road maintenance, projects and repairs.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

9. There came on to be a motion to approve a Project Agreement with the City of Oak Ridge to grade (blade) County Road 140 (CR 140) a total of 12 times for the amount of \$1,950.00.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

10. There came on to be a motion to approve approving Project Agreement with the City of Post Oak Bend for County Road 280 (CR 280), in the amount of \$36,416.00.

Motion was made by Commissioner Terry Barber and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

11. There came on to be a motion to approve Project Agreement with the City of Post Oak Bend for County Road 28 (CR 28) in the amount of \$40,823.00.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE AGREEMENT

12. There came on to be a motion to approve a Project Agreement with the City of Post Oak Bend for County Road 278 (CR 278), 1350 feet from FM 987, in the amount of \$20,000.00

A motion was made by Commissioner Terry Barber and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE DISBURSEMENT OF FUNDS

13. There came on to be a motion to approve disbursement of Diversion Funds, pursuant to Texas Criminal Procedure Article 102.0121, for the following attorney training expenses: \$4,926.60 for hotel and lodging and \$4,569.70 per diem and mileage reimbursement.

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a record vote with all voting 'for'. Motion carried and is so ordered.

MOTION TO APPROVE LINE ITEM TRANSFERS

16. There came on to be a motion to approve Line Item Transfers.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CLAIMS FOR PAYMENT

17. There came on to be a motion to approve Claims for Payment for \$813,942.05.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ADJOURN AND ENTER INTO BUDGET WORKSHOP

18. There came on to be a motion to adjourn Regular Meeting and enter into Budget Workshop.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a vote. Motion carried and is so ordered.

BUDGET WORKSHOP

Budget Workshop held in the Commissioners Court Conference Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1: Absent; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3; **Jakie Allen**, Commissioner Precinct No. 4; **Monique Hunter**, Deputy County Clerk.

To discuss the proposed FY 2018-2019 Budget and possibly meet with the following persons/departments: Indigent Health Care, Purchasing, District Clerk, Public Works, Fire Marshal, Human Resource, Constable Precinct 1,2,3 and 4, Justice of the Peace 1,2,3 and 4, Facilities Department, Library, Adult Probation, Treasurer, County Court at Law, County Court at Law #2, Veterans Service Office, Auditor, County Clerk, District Attorney, Sheriff's Department, Public Defender, Emergency Management, Project Manager, 86th District Court, 422nd District Court, Telecommunications Department, Senior Connect, IT Department, Emergency Children's Shelter, Juvenile Probation, and any other departments/agencies who receive funding from Kaufman County.

MOTION TO APPROVE EXITING BUDGET WORKSHOP

AND ENTER INTO EXECUTIVE SESSION

There came on to be a motion to approve exiting the Budget Workshop and enter into Executive Session, pursuant to Government Code §551.074; Personnel Matters.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

EXECUTIVE SESSION

Executive Session was held. County Judge has Certified Agenda.

MOTION TO APPROVE EXITING EXECUTIVE SESSION

AND ENTER INTO BUDGET WORKSHOP

There came on to be a motion to approve exiting the Executive Session and enter into Budget Workshop.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ADJOURN WORKSHOP

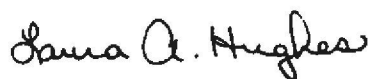
There came on to be a motion to adjourn Budget Workshop.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Terry Barber.

Motion was put to a vote. Motion carried and is so ordered.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:



Laura Hughes, County Clerk

**COMMISSIONERS COURT
SPECIAL MEETING / BUDGET WORKSHOP
AUGUST 28, 2018**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in a Special Meeting/Budget Workshop in the Commissioners Court Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3; **Jakie Allen**, Commissioner Precinct No. 4; **Monique Hunter**, Deputy Clerk.

INVOCATION;

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;

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REMARKS FROM VISITORS;

ROUTINE CORRESPONDENCE

MOTION TO APPROVE CONSENT AGENDA

2. There came on to be a motion to approve the Consent Agenda.
- A. Accept FY (Fiscal Year) 2018-2019 Financial Report for Emergency Services District # 7.
 - B. Approve Request from Farmers Electric Cooperative (FEC) to construct electrical power distribution facilities across Calvert Road which is approximately 1200 Feet (1200') northwest of FM 548 in Kaufman, Texas, Pct. 2.

MOTION TO ACCEPT REPORT

3. There came on to be a motion to accept Sheriff's Department Monthly Report for July 2018.

Motion was made by Commissioner and Seconded by Commissioner.

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO EXIT SPECIAL MEETING

AND ENTER INTO PUBLIC HEARING

4. There came on to be a motion to exit Special Meeting and enter into a Public Hearing on the Proposed Tax Rate for FY (Fiscal Year) 2018-2019.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

PUBLIC HEARING

5. A Public Hearing was held.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO EXIT PUBLIC HEARING

AND ENTER BACK INTO SPECIAL MEETING

6. There came on to be a motion to exit Public Hearing and enter back into a Special Meeting.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE DATE

7. There came on to be a motion to approve setting the Public Hearing date on the Proposed Budget for Fiscal Year 2018-2019 for September 12, 2018 at 9:00 A.M. and adopting the Budget after Public Hearing.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE LINE ITEM TRANSFERS

8. There came on to be a motion to approve Line Item Transfers.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO APPROVE CLAIMS FOR PAYMENT

9. There came on to be a motion to approve Claims for Payment for \$.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

MOTION TO ADJOURN AND ENTER INTO BUDGET WORKSHOP

10. There came on to be a motion to adjourn Special Meeting and enter into Budget Workshop.

Motion was made by Commissioner and seconded by Commissioner.

Motion was put to a vote. Motion carried and is so ordered.

BUDGET WORKSHOP

Budget Workshop held in the Commissioners Court Conference Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3; **Jakie Allen**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk.

To discuss the proposed FY 2018-2019 Budget and possibly meet with the following persons/departments: Indigent Health Care, Purchasing, District Clerk, Public Works, Fire Marshal, Human Resource, Constable Precinct 1,2,3 and 4, Justice of the Peace 1,2,3 and 4, Facilities Department, Library, Adult Probation, Treasurer, County Court at Law, County Court at Law #2, Veterans Service Office, Auditor, County Clerk, District Attorney, Sheriff's Department, Public Defender, Emergency Management, Project Manager, 86th District Court, 422nd District Court, Telecommunications Department, Senior Connect, IT Department, Emergency Children's Shelter, Juvenile Probation, and any other departments/agencies who receive funding from Kaufman County.

MOTION TO APPROVE EXITING BUDGET WORKSHOP

AND ENTER INTO EXECUTIVE SESSION

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Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

EXECUTIVE SESSION

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MOTION TO APPROVE EXITING EXECUTIVE SESSION

AND ENTER INTO BUDGET WORKSHOP

There came on to be a motion to approve exiting the Executive Session and enter into Budget Workshop.

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MOTION TO ADJOURN WORKSHOP

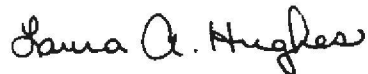
There came on to be a motion to adjourn Budget Workshop.

Motion was made by Commissioner and seconded by Commissioner

Motion was put to a vote. Motion carried and is so ordered.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:



Laura Hughes, County Clerk

September 5, 2018

Kaufman County Commissioners Court

Re: County Clerk Records Archive Fee Plan

Dear Judge and Commissioners,

Attached is a written plan for funding the preservation and restoration of the County Clerk's Records, based on the requirements listed under Local Government Code §118.025 County Clerk's Records Archive. The required newspaper notice has been posted and after the public hearing, I will ask the Commissioners Court for their approval to continue collecting the Records Archive Fee of \$10.

Per the statute, the funds generated from the collection of the Records Archive Fee may be expended only for the preservation and restoration of the County Clerk's records.

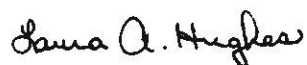
While this office has aggressively pursued preservation of the records and has made major advancements towards that end, there are many records that still need to be preserved and restored. Some of those which will be addressed in the coming year include:

- Restoration, preservation and rebinding of older land record books;
- Indexing of older land records books, previously imaged;
- Restoration, imaging and merging of the historical probate, criminal, civil, juvenile and mental illness records into the Court Case Management System.

The yearly expenditures will be determined by the amount of money receipted and projects will be undertaken only when funds are available. The County Clerk will work with the Purchasing Agent and will adhere to and comply with Local Government Code 262, Subchapter C.

As always, you are invited to come see the progress that we have made using these funds and we would appreciate your vote to allow us to continue collecting and using these funds to restore Kaufman County's historical records.

Respectfully submitted,



Laura Hughes
Kaufman County Clerk

ARCHIVAL PLAN
2018-2019

FOR PRESERVATION
AND RESTORATION
OF
KAUFMAN COUNTY
RECORDS



Office of Kaufman County Clerk
Laura A. Hughes

County Clerk Records Archive Plan

Local Government Code §118.025 provides a fee of ten dollars to be imposed for the recording or filing of a public document in the County Clerk's office for the purpose of preserving, restoring, and managing county records.

This section also states that the County Clerk shall prepare an annual written plan for funding the *preservation and restoration of the County Clerk's records archive*.

Vision and Goals

The Kaufman County Clerk's office seeks to continue to utilize the Archive Fee to digitally capture, index, archive and make publicly available the historical records held by the County Clerk, some dating back to 1848. This preservation and restoration will improve access to all documents, minimize the deterioration of existing documents and enhance the County Clerk's disaster recovery capabilities.

All County Clerk records are designated for records archive and include, but are not limited to the following:

Marriage Records	Deed & Deed of Trust Records	Criminal & Civil Records
Birth Records	Official Public Records	Probate Records
Death Records	Subdivision Plats	Lunacy Records
Registered Cattle Brands	Surveyor Records & Field Notes	Marks and Brand Books
Military Discharge Records	Court Books	Commissioner Court Minutes

Our primary goals are to use these funds to:

- **Provide and maintain systems for management of the receiving, filing, storing, retrieval of, and public access to records in the County Clerk's Office.**
This includes projects to acquire, implement, manage, update, and replace systems that handle paper and electronic records.
- **Improve public access to County Clerk records**
This enhances the public's ability to locate the records by improving access to information in house and through the internet.
- **Provide appropriate physical and electronic storage sites with the ability to retrieve information**
- **Reduce the use of paper documents filed in our Recording, Civil/Probate, and Misdemeanor Courts**
This includes redaction of certain personal identifiers such as Social Security numbers, birthdates, and bank account numbers to help protect individuals from identity theft while making sure that essential public records are accessible to the public.
- **Digitize existing records**
Digitizing paper increases protection of documents from disaster, dramatically increases the ability to track and locate documents, provides a clearer more readable image of documents, and greatly improves efficiency for the retrieval of documents by the public.
- **Perform restoration and preservation services on original records**

- **Make certain that appropriate disaster recovery and business resumption systems are in place**
Ensuring that a detailed structure is in place to prevent loss of these records in the event of a disaster is directly associated with protecting the archive and therefore, related to the primary intent of this legislation.
- **Support personnel necessary to support these goals**
Provides staff, training, and equipment to manage the archival priorities.

Records Archive Funding and Expenditures

2018-2019 Projected Revenues	\$320,000
Estimated Beginning Balance	\$100,000
2018-2019 Proposed Expenditures:	
Office Supplies	\$ 4,000
Book and Records Preservation	\$300,000
Mileage, Meals & Lodging	\$ 1,000
Training, Education, Conference	\$ 1,000
Software	\$ 20,000
Miscellaneous	\$ 2,000
Office Furniture / Equipment	\$ 35,000
Estimated Ending Balance	\$ 57,000

Restoring, Preservation and Automation Projects

Paper Based Books and Records

The County Clerk plans to capture the books and records digitally in an electronic format, index the information for easier access and preserve and rebind the books and records and all the historical value contained within. In addition, the digital images and indices will be loaded on to the computer system for easier access by government and public users.

Court Records

The County Clerk plans to preserve books and case folders in electronic format and merge the electronic data into the Court Management System to automate and streamline the process and provide users immediate access to the information, while insuring the preservation of the historical documents. Some of these books and case folders include Probate, Criminal, Civil, Mental Illness and Juvenile.

Summary

The legislature has provided a means to raise revenues for the preservation and restoration of older county records. This fee is an alternative to raising taxes or spending general fund monies to accomplish these projects. This plan will be implemented in phases, as funds are accrued, and the Clerk will utilize Interlocal Agreements where possible and all services will be done through the standard purchasing procedures.

Approval and implementation of the plan will ensure the preservation of Kaufman's priceless historical records.

The Kaufman County Clerk's Archive Plan was

APPROVED, on this the 5th day of September, 2018.

Bruce Wood, County Judge

Commissioner Mike Hunt

Commissioner Skeet Phillips

Commissioner Terry Barber

Commissioner Jakie Allen

Attest:

Laura Hughes, County Clerk

THE STATE OF TEXAS
COUNTY OF KAUFMAN

IN THE COMMISSIONER'S COURT
OF KAUFMAN COUNTY, TEXAS

NOTICE OF SHERIFF AND CONSTABLE FEES
EFFECTIVE JANUARY 1, 2019

ON THE ____ DAY OF _____, 2018, UPON MOTION BY COMMISSIONER _____, AND SECONDED BY COMMISSIONER _____, THE COMMISSIONER'S COURT UNANIMOUSLY APPROVED THE FOLLOWING FEE SCHEDULE FOR KAUFMAN COUNTY, TEXAS, FOR SERVICES OR ATTEMPTED SERVICE BY THE OFFICE OF THE SHERIFF AND CONSTABLE, EFFECTIVE JANUARY 1, 2019, UNTIL FURTHER ORDER OF THIS COURT, TO WIT:

SHERIFF'S AND CONSTABLE'S SERVICE FEES:

SUBPOENAS	\$100.00
SUMMONS	\$100.00
CITATION	\$100.00
CITATION BY PUBLICATION	\$100.00
CITATION BY POSTING	\$100.00
CITATION SCIRE FACIAS	\$100.00
CITATION OR NOTICE BY REGISTERED OR CERTIFIED MAIL (PLUS COST OF REGISTERED OR CERTIFIED MAIL)	\$100.00
CITATION WITH NOTICE OF HEARING ATTACHED	\$250.00
INJUNCTION	\$200.00
RESTRAINING ORDER	\$150.00
TEMPORARY PROTECTIVE ORDER	\$ 0.00
PROTECTIVE ORDER	\$150.00
SHOW CAUSE NOTICE	\$150.00
NOTICE OF HEARING	\$150.00
NOTICE OF PUBLICATION	\$150.00
NOTICE OF TRUSTEES SALE	\$ 15.00
JUVENILE NOTICE	\$ 35.00
WRIT OF ATTACHMENT	\$200.00
WRIT OF GARNISHMENT	\$200.00
WRIT OF SEQUESTRATION	\$200.00
WRIT OF HABEAS CORPUS	\$200.00
WRIT OF EXECUTION	\$200.00
WRIT OF RESTITUTION	\$200.00
WRIT OF RE-ENTRY	\$200.00
WRIT OF RETRIEVAL	\$200.00
WRIT OF POSSESSION	\$200.00
(PLUS \$50.00 PER DEPUTY PER HOUR AFTER TWO HOURS)	
ANY OTHER WRIT NOT LISTED	\$200.00
FORCIBLE DETAINER	\$200.00
PRECEPTS	\$200.00
EXECUTING BILL OF SALE	\$ 80.00
POSTING NOTICES REQUIRED BY LAW	\$ 20.00
ATTEMPTED SERVICE OF PROCESS	\$150.00
CANCEL SALE ON WRITS	\$100.00
DISTRESS WARRANT	\$100.00
MENTAL ILLNESS WARRANT	\$150.00
SERVICE OF PROCESS NOT OTHERWISE PROVIDED FOR	\$150.00

OTHER SHERIFF'S AND CONSTABLE'S FEES:

SHERIFF AND/OR CONSTABLE COMMISSION OF RECOVERY ON EXECUTIONS AND/OR ORDERS OF SALE:

IF PROPERTY GOES TO AUCTION -10% OF FIRST \$5,000.00 AND 5% OF ALL OVER \$5,000.00

IF SETTLEMENT IS MADE – 5% OF THE FIRST \$5,000.00 AND 2.5% OF ALL OVER \$5,000.00

TRANSPORTATION: \$50.00

IF ORDERED BY THE COURT TO TRANSPORT TO OR FROM OUT OF COUNTY COURT OF JURISDICTION, A FEE PER HOUR PER OFFICER, PLUS MILEAGE AT IRS ALLOWABLE RATE, PLUS COSTS WILL BE CHARGED.

AN ADDITIONAL FEE WILL BE CHARGED FOR EXECUTING ANY WRIT, PRECEPT OR COURT ORDER EXCEEDING 2 HOURS AT THE RATE OF \$50.00 PER HOUR/PER OFFICER, PLUS MILEAGE AT THE IRS ALLOWABLE RATE, TO PERFORM SERVICE AND RETURN FROM PERFORMING SUCH SERVICE.

ALL SERVICE FEES MUST BE PAID IN ADVANCED, AND A SELF ADDRESSED STAMPED ENVELOPE MUST BE PROVIDED FOR RETURN OF SERVICE TO BE MAILED.

BY ORDER OF THE COMMISSIONER'S COURT OF KAUFMAN COUNTY, TEXAS DATED THIS ____ DAY OF SEPTEMBER, 2018.

BRUCE WOOD, COUNTY JUDGE KAUFMAN COUNTY, TEXAS

RESOLUTION

A RESOLUTION OF COUNTY OF KAUFMAN, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2019-2020 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND PROJECT.

WHEREAS, the 2019-2020 TxCDBG Community Development Fund contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service;

NOW, THEREFORE, BE IT RESOLVED:

Section 1A. That _____ be awarded a contract to provide Texas CDBG application and project-related **administration services** for the 2019-2020 Community Development Fund project.

Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

PASSED AND APPROVED ON September 5, 2018.

APPROVED:

County Judge

ATTEST:

County Clerk



Investment Proposal (Quote)

RDO Equipment Co.
3230 East Airport Freeway
Irving TX, 75062
Phone: (972) 438-4699 - Fax: (972) 438-6789

Proposal for:
KAUFMAN COUNTY PCT #4
KAUFMAN COUNTY COURT
PO BOX 191
KEMP, TX, 751430191
KAUFMAN

Investment Proposal Date: 8/30/2018
Pricing Valid Until: 10/31/2018
Deal Number: 1111938
Customer Account#: 4331005
Sales Professional: Brandon Aldridge
Phone: (972) 438-4699
Fax: (972) 554-2132
Email: BAldridge@rdoequipment.com

Comments

buyboard quote 515-16

Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD	0	New 2018 JOHN DEERE 410L	\$117,985.00
1	TBD	0	Attachment - New 2018 JOHN DEERE BYT10287	\$0.00
Equipment Subtotal:				\$117,985.00

Purchase Order Totals

Balance: \$117,985.00
Tax Rate 3: (0%) \$0.00
Sales Tax Total: \$0.00
Sub Total: \$117,985.00
Cash with Order: \$0.00
Balance Due: \$117,985.00

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2018 JOHN DEERE 410L	0AB0T 410L BACKHOE LOADER 1065 ENGINE FT4 170C JDLINK 5YR TEMP LICENSE 50HR 2035 CAB 2401 DECAL ENG W/ENG PACKET 3065 AXLE MFWD W/LIMITED SLIP 4466 TIRE GAL 21L24 12.5/80-18 5285 CONTROL PILOT 5410 COUPLER DEERE STD QUICK 5600 LESS BH BUCKET W/PINS 6020 DIPPER EXTENDABLE 6230 HYD,AUX W/1&2WAY FLOW, THUMB 7025 LDR 1 LEVER, NO AUX 7655 LDR BUCKET 1.5CY LONG LIP 8485 COUNTERWEIGHT 1250LB. 8635 BATTERY SINGLE W/JUMP POST 9045 CHROME EXHAUST 9110 RIDE CONTROL 9505 MFWD FULL GUARD 9515 FLUID SAMPLING PORTS 9917 RADIO BASIC PACKAGE 9919 SUN VISOR 9965 SEAT AIR SUSPENSION CLOTH
1	TBD	2018 JOHN DEERE BYT10287	BYT10287 42" HYD THUMB