

2018 OCT 12 AM 9:13

NOTICE OF REGULAR MEETING

KAUFMAN COUNTY COMMISSIONERS' COURT

LAURA A. HUGHES  
COUNTY CLERK

BY:                       
DEPUTY



Notice is hereby given that a regular meeting of the Kaufman County Commissioners' Court will be held on **Wednesday, October 17, 2018 at 9:00 a.m., in the Commissioners' Courtroom located in the Courthouse Annex 100 North Washington Street, Kaufman, Texas**, at which time the commissioners' court will consider the following items for discussion, and possible action, to wit:

**INVOCATION;**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;**

**PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;**

**REMARKS FROM VISITORS;** (Any member of the public that wishes to speak on an item that is on this agenda will need to sign in, complete a Public Participation Form, and present to County Clerk prior to court. Speakers will be restricted to a three minute presentation.)

1. **ROUTINE CORRESPONDENCE.**
2. **CONSENT AGENDA**
  - A. **Discuss/Consider** accepting Commissioners' Court Regular and Special Meeting Minutes for October 3, 2018.
  - B. **To Present** Star Transit's Demand and Response, Kaufman Trolley, The Link #802, Hwy 80 Loop #803, and The Horseshoe #804 Ridership Reports for September 2018.
3. **Discuss/Consider** changing Deputy Mateo Villareal from Reserve Deputy to full time to fill an open position for law enforcement services between Kaufman County Constable Pct. 2 and Kaufman County Fresh Water Supply District No's 1-B and 1-C.
4. **Discuss/Consider** allowing Deputy David Warnock to purchase his service pistol due to him retiring from the Sheriff's Office.
5. **Randy Richards;** To present the Fire Marshal's Office and the Public Works Department monthly activity report for September 2018.
6. **Constable Jones;** Discuss/Consider raising K9 Officers pay to match County K9 Officers pay.
7. **Discuss/Consider** approving disbursement of diversion funds, pursuant to Texas Criminal Procedure Article 102.0121, for the following district attorney employee training expenses: (1) conference registration for 8 staff \$2800; (2) hotel/lodging \$2208.64, and (3) per diem and mileage \$2057.08 = total disbursement \$7,065.72.
8. **Discuss/Consider** approving payroll and benefits.
9. **Discuss/Consider** line item transfers.
10. **Discuss/Consider** claims for payment.

11. **Discuss/Consider** exiting regular meeting and entering into executive session.
12. **Executive Session:** Pursuant to Section 551.071 of the Texas Government Code, the Commissioners Court will meet in closed session to consider pending or contemplated litigation subjects or settlement offers. The following cases/subjects may be discussed Anita Raka v. Kaufman County.
13. **Discuss/Consider** exiting executive session and entering back into regular meeting.
14. **Discuss/Consider** taking any action needed as a result of executive session.
15. **Adjourn Regular Meeting.**

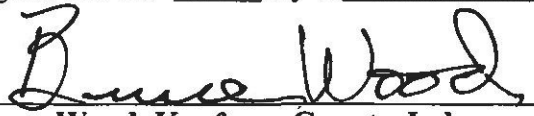
*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commissioners' Court will conduct a closed meeting in accordance with the Texas Open Meetings Act and the Government Code, Chapter 551, Subchapter D and E; as noted below*

Attorney Consultation	Gov't Code §551.071
Real Property	Gov't Code §551.072
Contract being negotiated	Gov't Code §551.0725
Prospective gifts or donations	Gov't Code §551.073
Personnel Matters	Gov't Code §551.074
County Advisory Body deliberations	Gov't Code §551.0745
Security Devices or Security Audits	Gov't Code §551.076
Economic Development negotiations	Gov't Code §551.087

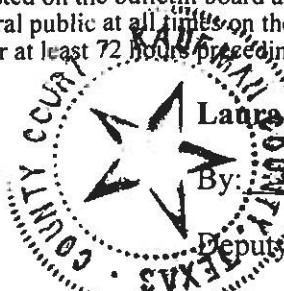


*Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. Should any final action, final decision, or final vote be required in the opinion of the Commissioners' Court with regards to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:*

- (a) in the open meeting covered by the notice upon the reconvening of the public meetings; or
- (b) at a subsequent open public meeting of the Commissioners' Court upon notice thereof; as the Commissioners' Court shall determine.

Signed this the 12<sup>th</sup> day of October, 2018.

  
**Bruce Wood, Kaufman County Judge**

I, the undersigned, County Clerk of the Kaufman County Commissioners' Court do hereby certify that the above notice of meeting of the Kaufman County Commissioners' Court is a true and correct copy of said notice, that I received said Notice, and it was posted on the bulletin board at the courthouse door of Kaufman County, Texas at a place readily accessible to the general public at all times on the 12th day of October, 2018, and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

 Laura Hughes, County Clerk  
 By:   
 Deputy: 

**ANYONE WHO HAS IMPAIRMENTS REQUESTING AID AT THE COMMISSIONERS' COURT OR ANY PUBLIC MEETING MUST CALL THE COUNTY CLERK AT LEAST 72 HOURS PRIOR TO THE MEETING.**

**COMMISSIONERS COURT  
REGULAR MEETING  
OCTOBER 3, 2018**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in a Regular Meeting in the Commissioners Court Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3: Absent; **Jakie Allen**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk.

**INVOCATION;**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;**

**PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;**

**REMARKS FROM VISITORS;**

**ROUTINE CORRESPONDENCE**

**MOTION TO APPROVE CONSENT AGENDA**

2. There came on to be a motion to approve the Consent Agenda.

A. Accept Commissioners Court Regular Meeting Minutes for September 5, 2018, September 12, 2018, September 19, 2018, September 26, 2018 and Special Minutes for September 12, 2018.

Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE PROCLAMATION**

3. There came on to be a motion to approve Proclamation proclaiming the week of October 7-13, 2018 as National 4-H Week in Kaufman County.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE FINAL PLAT**

4. There came on to be a motion to approve the Final Plat for Poetry Ranch, located in Precinct 3.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE FINAL PLAT**

5. There came on to be a motion to approve the Final Plat for Mayflower Estates, located in Precinct 4.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO TABLE APPOINTMENTS**

6. There came on to be a motion to table appointments to the Kaufman County Child Welfare Board.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE SOLICITATION FOR BIDS**

7. There came on to be a motion to approve soliciting annual bid for Ford Police Interceptors (Bid #19-02).

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE EXITING REGULAR MEETING**

**AND ENTER INTO PUBLIC HEARING**

8. There came on to be a motion to approve exiting the Regular Meeting and enter into Public Hearing to discuss abandoning/vacating a portion of County Road 4074 (CR 4074), pursuant to Texas Transportation Code §251.058; Specifically 265 feet (265') from the intersection of County Road 4072 (CR 4072) and FM 3094, located in Precinct 4, at request of land owner, Jason Word.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

**EXECUTIVE SESSION**

9. Public Hearing was held. No-one from the public spoke on the issue.

**MOTION TO APPROVE EXITING PUBLIC HEARING**

**AND ENTER INTO REGULAR MEETING**

10. There came on to be a motion to approve exiting the Public Hearing and enter into Regular Meeting.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE ORDER**

11. There came on to be a motion to approve an Order Abandoning a Portion of County Road 4074 (CR 4074), pursuant to Texas Transportation Code §251.058; Specifically 265 feet (265') from the intersection of County Road 4072 (CR 4072) and FM 3094.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE ORDERS**

12. There came on to be a motion to approve Court Orders for the Dissolution of Kaufman County Levee Improvement Districts Number 2; 4; 8; 9; 10; 13; and 15, except for District Numbers 5 & 6 and appointing Commissioner Jakie Allen as Trustee (see Order for compensation).

Motion was made by Commissioner Mike Hunt and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE ORDER**

13. There came on to be a motion to approve Court Order for the Dissolution of Bois D'Arc Island Levee Improvement District No. 4, specific to the section of the District that lies within Kaufman County, Texas and appointing Commissioner Jakie Allen as Trustee (see Order for compensation).

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Mike Hunt.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE PAYROLL AND BENEFITS**

14. There came on to be a motion to approve Payroll and Benefits.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE LINE ITEM TRANSFERS**

15. There came on to be a motion to approve Line Item Transfers.

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO APPROVE CLAIMS FOR PAYMENT**

16. There came on to be a motion to approve Claims for Payment for \$503,940.53.

Motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Motion was put to a vote. Motion carried and is so ordered.

**MOTION TO ADJOURN**

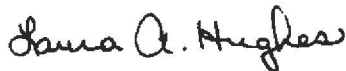
17. There came on to be a motion to adjourn Regular Meeting

Motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Motion was put to a vote. Motion carried and is so ordered.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:



Laura Hughes, County Clerk

**COMMISSIONERS COURT  
SPECIAL MEETING  
OCTOBER 3, 2018**

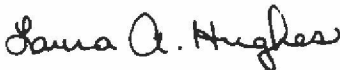
BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in a Special Meeting in the Commissioners Court Room, Kaufman Texas with the following members present: **Bruce Wood**, County Judge; **Mike Hunt**, Commissioner Precinct No. 1; **Skeet Phillips**, Commissioner Precinct No. 2; **Terry Barber**, Commissioner Precinct No. 3; Absent; **Jakie Allen**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk.

**SPECIAL MEETING**

There came on to be a Special Meeting to attend a breakfast for the Commissioners Court, sponsored by the Kaufman County 4-H Council and receive presentation of past years 4-H events.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:



Laura Hughes, County Clerk

October 4, 2018

To: Kaufman County

From: Ashley Ando, Grant Director

Re: September 2018 Demand and Response Ridership Report

**TRIP INFORMATION:**

MONTH	NO. OF SERVICE DAYS	TRIPS
SEPTEMBER	19	4,947

Non-Service Days: 9/3 Labor Day

	Trip Origin Total
COTTONWOOD	0
COMBINE	0
CRANDALL	60
FORNEY	467
GRAYS PRARIE	38
GUN BARRELL	0
HEARTLAND	16
KAUFMAN	772
KEMP	46
MABANK	63
OAK GROVE	9
OAK RIDGE	0
ROSSER	4
SCURRY	36
TERRELL	1,413
<i>Subtotal</i>	<i>2,924</i>

Terrell Senior Terraces	96
Terrell State Hospital	2,023

KAUFMAN COUNTY TOTALS	
TOTAL TRIPS	4,947
NO SHOW & CANCELS	1,184

FY 2019 TOTAL DEMAND RESPONSE RIDES TO DATE – 4,947

SEPTEMBER 2017 TRIP TOTAL = 4,873 (2% INCREASE)



[illegible]



October 4, 2018

To: City of Kaufman

From: Ashley Ando, Grant Director

Re: September 2018 Kaufman Trolley Ridership Report

**TRIP INFORMATION:**

MONTH	NO. OF SERVICE DAYS	TRIPS
SEPTEMBER	19	352

Non-Service Days: None

**SERVICE INFORMATION:**

Trips	352
Vehicle Revenue Miles (VRM)	2,830
Vehicle Service Miles (VSM)	2,907
Vehicle Deadhead Miles (VDH)	77

**STOP UTILIZATION INFORMATION:**

- 1) # 10 & 22 Walmart, 195 pick-up/drop offs
- 2) # 11 & 23 Washington Square, 85 pick-up/drop offs
- 3) # 14 & 26 E 4<sup>th</sup> @ Wilson, 75 pick-up/drop offs.

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

Sep-18

Stop #	1 15 27	2	3	4	5	6-18	7-19	8-20	9-21	10-22	11-23	12-24	13-25	14-26	16	17
Stop Usage	46	18	7	1	73	36	8	26	54	195	85	40	45	75	16	17

FY 2019 TOTAL KAUFMAN TROLLEY TRIPS TO DATE- **352**

(SEPTEMBER 1, 2018 –AUGUST 31, 2019)

PRIOR YEAR SEPTEMBER KAUFMAN TROLLEY TRIP TOTAL – **454** (22% DECREASE)



Kaufman Trolley Stop Utilization Detail

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

Sep-18																																		
Stop #	1-15	27	1-15	27	2	2	3	3	4	4	5	5	6-18	6-18	7-19	7-19	8-20	8-20	9-21	9-21	10-22	10-22	11-23	11-23	12-24	12-24	13-25	13-25	14-26	14-26	16	16	17	17
PU/DO	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓
PU/DO Total	23	25	7	4	2	1	2	2	41	35	20	22	7	8	5	12	28	27	99	100	33	33	7	6	38	36	19	19	12	10	9	12		
Stop Usage	48		11		3		4		76		42		15		17		55		199		66		13		74		38		22		21			

	9/3 - 9/7	9/10 - 9/14	9/17 - 9/21	9/24 - 9/29	
KT101	46	55	41	24	
KT102	50	50	46	40	
	96	105	87	64	352

October 4, 2018

To: City of Terrell

From: Ashley Ando, Grant Director

Re: September 2018 The Link #802 Ridership Report

**TRIP INFORMATION:**

MONTH	NO. OF SERVICE DAYS	TRIPS
SEPTEMBER	19	32

Non-Service Days: None

**SERVICE INFORMATION:**

Trips	32
Vehicle Revenue Miles (VRM)	5,099
Vehicle Service Miles (VSM)	5,292
Vehicle Deadhead Miles (VDH)	193

**STOP UTILIZATION INFORMATION:**

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

#802 Sep-18

Stop #	1	2	3	4	5	6	7	8	9
Stop Usage	19	7	6	3	0	18	1	1	9

FY 2019 TOTAL THE LINK #802 TRIPS TO DATE- 32



The Link #802 Stop Utilization Detail

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

Sep-18																		
Stop #	1	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9
PU/ DO	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓
PU/ DO Total	4	15	3	4	2	4	0	3	0	0	15	3	0	1	1	0	7	2
Stop Usage	19		7		6		3		0		18		1		1		9	

	9/3 - 9/7	9/10 - 9/14	9/17 - 9/21	9/24 - 9/28	
802A	8	6	3	0	17
802B	7	5	1	2	15
	15	11	4	2	

October 4 2018

To: City of Terrell

From: Ashley Ando, Grant Director

Re: September 2018 Hwy 80 Loop #803 Ridership Report

**TRIP INFORMATION:**

MONTH	NO. OF SERVICE DAYS	TRIPS
SEPTEMBER	19	12

Non-Service Days: 9/3 Labor Day

**SERVICE INFORMATION:**

Trips	12
Vehicle Revenue Miles (VRM)	1,372
Vehicle Service Miles (VSM)	1,465
Vehicle Deadhead Miles (VDH)	93

**STOP UTILIZATION INFORMATION:**

	STOP NUMBER(S)	STOP DESCRIPTION	TOTAL PICK UP AND DROP OFFS
1.	1	TERRELL DEPOT	5
2.	4	BAYLOR HEALTHCARE	5
3.	2	PLEASANT HILL BAPTIST CHURCH	4
4.	8	WALMART (TERRELL)	4

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

#803 Sep-18

Stop #	1	2	3	4	5	6	7	8	9
Stop Usage	5	4	1	5	0	0	1	4	4

FY 2019 TOTAL HWY 80 LOOP #803 TRIPS TO DATE- 12



Hwy 80 Loop #803 Stop Utilization Detail

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

Sep-18																		
Stop #	1	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9
PU/ DO	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓	↑	↓
PU/ DO Total	5	0	4	0	0	1	1	4	0	0	0	0	1	0	1	3	0	4
Stop Usage	5		4		1		5		0		0		1		4		4	

	9/3 - 9/7	9/10 - 9/14	9/17 - 9/21	9/24 - 9/28	
803A	5	5	0	1	11
803B	0	0	0	1	1
	5	5	0	2	

October 4, 2018

To: City of Terrell

From: Ashley Ando, Grant Director

Re: September 2018 The Horseshoe #804 Ridership Report

**TRIP INFORMATION:**

MONTH	NO. OF SERVICE DAYS	TRIPS
SEPTEMBER	19	95

Non-Service Days: 9/3 Labor Day

**SERVICE INFORMATION:**

Trips	95
Vehicle Revenue Miles (VRM)	1,372
Vehicle Service Miles (VSM)	1,465
Vehicle Deadhead Miles (VDH)	93

**STOP UTILIZATION INFORMATION:**

	STOP NUMBER(S)	STOP DESCRIPTION	TOTAL PICK UP AND DROP OFFS
1.	8	WALMART (TERRELL)	75
2.	5	TERRELL SENIOR TERRACES	71
3.	7	SOULMANS BBQ	8

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

#804	Sep-18													
Stop #	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Stop Usage	7	1	1	2	71	6	8	75	0	0	5	6	5	3

FY 2019 TOTAL THE HORSESHOE #804 TRIPS TO DATE- 95



The Horseshoe #804 Stop Utilization Detail

BELOW IS THE STOP USAGE SUMMARY FOR THE MONTH OF SEPTEMBER:

Sep-18		1	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10	11	11	12	12	13	13	14	14
Stop #		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
PU/ DO		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
PU/ DO Total		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Stop Usage		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

	9/3 - 9/7	9/10 - 9/14	9/17 - 9/21	9/24 - 9/28	
804A	15	4	15	10	44
804B	12	11	14	14	51
	27	15	29	24	



T D C A A

# Key Personnel & Victim Assistance Coordinator Seminar

November 7-9, 2018

Inn of the Hills  
Kerrville

Registration for this seminar is online only at [www.tdcaa.com/training](http://www.tdcaa.com/training).

RETURN SERVICE REQUESTED

Texas District & County Attorneys Association  
505 W. 12th St., Ste. 100  
Austin, TX 78701

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## Key Personnel & Victim Assistance Coordinator Seminar Agenda

### Wednesday, November 7

- 1:00 p.m. Welcome // KP-VAC Board Introductions
- 1:30 p.m. Case Study: Attorney Turned Trafficker  
*Meredith Chacon, Asst. Criminal District Attorney, and Michelle Hilliker, VAC, Bexar County*
- 3:30 p.m. Building a Trial Team  
*Lauren Black, Asst. Criminal District Attorney, and Maria Cantrell, Paralegal, Rockwall County*
- 5:00 p.m. Adjourn to the Opening Reception (provided by TDCAA)

### Thursday, November 8

#### Key Personnel Track

- 8:30 a.m. Tips for Time Management  
*Jalayne Robinson, TDCAA Victim Services Director*
- 9:45 a.m. VAC Skills for KP Bills  
*Leanne Gillespie, VAC, Erath County*
- 11:00 a.m. Understanding Intake  
*Shelton Gibbs, Asst. Criminal District Attorney, Kaufman County*
- Noon Lunch (provided by TDCAA)
- 1:15 p.m. Board Elections
- 1:30 p.m. Bond Forfeiture  
*Tanya Abbechweide, 452nd Judicial District Attorney*
- 2:45 p.m. Post-Correction Procedure  
*Lauren Scott, Asst. Criminal District Attorney, Bexar County*
- 4:00 p.m. Witness Coordination  
*Kara Canite, Asst. District Attorney, and Melissa Carter, VAC, Bexar County*
- 5:00 p.m. Adjourn

#### VAC Track

- 8:30 a.m. Crime Victims Compensation Eligibility  
*Karen Martin, Regional Coordinator for Crime Victim Services, Texas Attorney General's Office*
- Noon Lunch (provided by TDCAA)
- 1:15 p.m. Board Elections
- 1:30 p.m. Protective Orders  
*Marylin Robinson, Asst. Criminal District Attorney, Tarrant County*
- 2:45 p.m. Victim Diversity  
*Stacy Miles-Thomas, VAC, Travis County*
- 4:00 p.m. Assisting FV Victims  
*Celeste Brown, Asst. District Attorney, Harris County*
- 5:00 p.m. Adjourn

### Friday, November 9

- 9:00 a.m. Essential Skills for Victim Advocates  
*Jalayne Robinson, TDCAA Victim Services Director, and Cyndi Jahn, Victim Services, Bexar County*
- 10:45 a.m. Cover Your Assets: Understanding Discovery  
*Doug Millican, Asst. Criminal District Attorney, Collin County*
- Noon Adjourn

**Hotel Information:** Inn of the Hills is the host hotel and is located at 1001 Junction Hwy, Kerrville, TX 78028. The room rate is \$119 plus tax and includes complimentary self-parking and guestroom Internet access. To make a reservation, call the hotel directly at 830/217-3397 or toll free at 800/292-5690 and reference the 2018 TDCAA Key Personnel & Victim Assistance Coordinator Seminar to get the group rate. This room rate is available through October 16 or until the block is sold out, whichever comes first. Also, TDCAA has secured an overflow block at the Y.O. Ranch Hotel, located at 2033 Sidney Baker, Kerrville, TX 78028, at the group rate of \$119 plus tax; this rate includes transportation to and from the Inn of the Hills. To make a reservation, call the hotel directly at 830/257-4440 or toll free at 877/967-3767. Rooms are available through October 16 or until the block is sold out, whichever comes first.

**Reimbursement:** TDCAA will reimburse only eligible prosecutors and prosecutor office employees up to \$40 per night for two nights' stay at a hotel and up to \$20 a day for meals not provided at the conference. TDCAA will not reimburse for travel, registration fees, hotel tax, parking, taxi costs, or other extraordinary expenses. All meals not provided by TDCAA and other expenses are your own.

**Dress:** Casual dress is acceptable for all TDCAA trainings unless otherwise noted.

#### Payment options:

- ☐ **\$350 Registration** (\$175 Registration fee + \$175 Association fee): For CAs, DAs, CDAs, C&DAs, and their office personnel. The TDCAA fee of \$175 is each participant's share of costs over and above what the grant allows (for example, excess costs of on-site meals and association overhead). In addition, this fee enables TDCAA to lock in discounted hotel rates for participants and entitles them to attend all association functions, including Wednesday's reception and Thursday's lunch.
- ☐ **\$175 "Training Only" Registration:** For CAs, DAs, CDAs C&DAs and their office personnel. This fee does not allow an attendee to participate in receptions or lunches but entitles the attendee admittance to all training sessions.
- ☐ **\$500 Registration:** For everyone else.

**Registration for this seminar is online only at [www.tdcaa.com/training](http://www.tdcaa.com/training).**

*This program is funded by a grant from the Texas Court of Criminal Appeals and by the Texas District and County Attorneys Association.*