

**COMMISSIONERS COURT
SPECIAL MEETING
September 19, 2011**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in Special Meeting with the following members present to wit: **Bruce Wood**, County Judge; **Jerry Rowden**, Commissioner Precinct No. 1; **Ray Clark**, Commissioner Precinct No. 2; **J.C. Jackson**, Commissioner Precinct No. 3; **Tom Manning**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk, present.

INVOCATION;

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;

REMARKS FROM VISITORS;

ITEM 1.

MOTION TO ACCEPT REPORT

There came on to be considered a motion to accept the Tax Assessor/Collector's Report for August 2011, as presented by Tax Assessor Richard Murphy. *See Attachment.*

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner J.C. Jackson.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 2.

MOTION TO APPROVE AWARDING OF BID

There came on to be considered a motion to approve awarding bid to Pattillo, Brown, & Hill L.L.P. for Outside Auditing Services. *See Attachment.*

A motion was made by Commissioner J.C. Jackson and seconded by Commissioner Ray Clark.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 3.

**MOTION TO APPROVE ELIMINATION OF LONGEVITY PAY
FOR "NEW HIRES" AND AMENDING PERSONNEL POLICY MANUAL**

There came on to be considered a motion to approve eliminating longevity pay for "new hires only" effective October 1, 2011, with current employees continuing to receive longevity according to the current policy and amending the Personnel Policy Manual accordingly. *See Attachment.*

A motion was made by Commissioner Ray Clark and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

**ITEM 4. MOTION TO APPROVE CHANGING HEALTH INSURANCE COVERAGE
FOR “NEW HIRES” AND AMENDING PERSONNEL POLICY MANUAL**

There came on to be considered a motion to approve changing the policy for “new full time employees hired on or after October 1, 2011 only” of paying full health insurance coverage for a retiree after twenty years of service to paying one-half (1/2) of their health insurance coverage upon retirement until the retiree reaches Medicare eligibility and amending the Personnel Policy Manual accordingly. *See Attachment.*

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 5. MOTION TO TABLE CHANGING REIMBURSEMENT FOR OUT OF COUNTY EXPENSES

There came on to be considered a motion to table changing the reimbursement for out of county expenses that cover meals and incidental expenses such as tips, taxis, entertainment, etc., to \$36.00 per diem without required substantiation (receipt) and amending the Personnel Policy Manual accordingly.

A motion was made by Commissioner Ray Clark and seconded by Commissioner Jerry Rowden.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

**ITEM 6. MOTION TO TABLE AMENDING PERSONNEL POLICY
MANUAL FOR OUT-OF-COUNTY TRAVEL**

There came on to be considered a motion to table amending Personnel Policy Manual for out-of-county travel to be reimbursed at the Internal Revenue Service mileage rates that are in force on the date of travel.

A motion was made by Commissioner Ray Clark and seconded by Commissioner J.C. Jackson.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 7. MOTION TO APPROVE AWARDING OF CONTRACTS

There came on to be considered a motion to approve awarding of contracts for project engineering to Velvin & Weeks Consulting Engineers, Inc. and grant administration services to Tim Glendening and Associates, Inc., for the County’s 2011 TxCDP grant from the Texas Department of Rural Affairs, pending review and approval by District Attorney. *See Attachment.*

A motion was made by Commissioner J.C. Jackson and seconded by Commissioner Jerry Rowden.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 8. MOTION TO APPROVE PROCLAMATION

There came on to be considered a motion to approve Proclamation for the First Christian Church in Terrell in honor of their 135th Anniversary. *See Attachment.*

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner J.C. Jackson.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 9. MOTION TO ADOPT SHERIFF'S AND CONSTABLES FEES FOR 2012

There came on to be considered a motion to adopt new Sheriff and Constable Fees for 2012. *See Attachment.*

A motion was made by Commissioner Ray Clark and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 10. MOTION TO EXIT SPECIAL MEETING AND ENTER INTO PUBLIC HEARING

There came on to be considered a motion to approve exiting Special Meeting and enter into Public Hearing on proposed budget for FY 2011-2012.

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 11. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2011-2012

There came on to be a Public Hearing on proposed budget for FY 2011-2012. No-one from the public spoke on this issue. Auditor made note that corrections still needed to be made to Estimated Cash Balances for Special Funds for Precinct #3 and #4.

ITEM 12. MOTION TO EXIT PUBLIC HEARING AND ENTER INTO SPECIAL HEARING

There came on to be considered a motion to approve exiting Public Hearing and enter into Special Meeting.

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 13. MOTION TO VOTE ON NO INDIVIDUAL LINE ITEMS FOR FISCAL YEAR 2011-2012

There came on to be considered a motion to vote on no individual line items for FY 2011 - 2012 budget.

A motion was made by Commissioner Tom Manning and seconded by Commissioner Ray Clark.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 14. MOTION TO ADOPT BUDGET FOR FISCAL YEAR 2011 - 2012

There came on to be considered a motion to adopt the proposed budget filed on August 11, 2011 for year ending 2011 - 2012, with the exceptions of the changes to be made by the Auditor. *See Attachment.*

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 15. MOTION TO EXIT SPECIAL MEETING AND ENTER INTO PUBLIC HEARING

There came on to be considered a motion to approve exiting Special Meeting and enter into Public Hearing on Proposed Tax Rate for FY 2011-2012.

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner Ray Clark.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 16. PUBLIC HEARING ON PROPOSED TAX RATE FOR FISCAL YEAR 2011 - 2012

There came on to be a Public Hearing on Proposed Tax Rate for FY 2011-2012. No one from the public spoke on this issue.

ITEM 17. MOTION TO EXIT PUBLIC HEARING AND ENTER INTO SPECIAL MEETING

There came on to be considered a motion to approve exiting Public Hearing and enter into Special Meeting.

A motion was made by Commissioner J.C. Jackson and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 18. MOTION TO ADOPT TAX RATE FOR FISCAL YEAR 2011 - 2012

There came on to be considered a motion for adopting tax rate as follows: "I move that property taxes be set by the adoption of a tax rate of: General Operating Fund - .4635, Road & Bridge Maintenance Fund - .0574, I & S Rate - .0356, Total Tax Rate - .5565. This tax rate will not raise more taxes for maintenance and operations than last year's tax rate and the tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately (\$0.00)."

A motion was made by Commissioner Ray Clark and seconded by Commissioner J.C. Jackson.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 19. MOTION TO TAKE NO ACTION ON ITEM 19 -22

There came on to be considered a motion to take no action on Items 19 - 22 regarding the use of Records Archive Fees collected by the Kaufman County Clerk, due to resent legislative changes removing requirement for special public hearing.

ITEM 19. MOTION TO EXTING SPECIAL MEETING AND ENTER INTO PUBLIC HEARING

ITEM 20. PUBLIC HEARING

ITEM 21. MOTION TO EXIT PUBLIC HEARING AND ENTER INTO SPECIAL MEETING

ITEM 22. MOTION TO DISCUSS/ACT ON COUNTY CLERK'S RECORD ARCHIVE PLAN

A motion was made by Commissioner Jerry Rowden and seconded by Commissioner J.C. Jackson.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 23. MOTION TO APPROVE LINE-ITEM TRANSFERS

There came on to be considered a motion to approve line-item transfers, as presented by Auditor Hal Jones.

A motion was made by Commissioner J.C. Jackson and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 24. CLAIMS FOR PAYMENT - NO ACTION REQUIRED

ITEM 25.

MOTION TO ADJOURN

There came on to be considered a motion to adjourn regular meeting.

A motion was made by Commissioner Ray Clark and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED

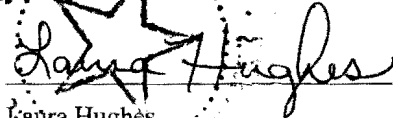
I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:

Laura Hughes, County Clerk

and Ex-Officio Clerk of the

Commissioners Court of
Kaufman County, Texas

A handwritten signature in cursive script that reads "Laura Hughes". The signature is written over a circular official seal.

Laura Hughes
County Clerk