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**COMMISSIONERS COURT
REGULAR SESSION
December 9, 2013**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in Regular Session with the following members present to wit: **Bruce Wood**, County Judge; **Jimmy Joe Vrzalik**, Commissioner Precinct No. 1: Absent; **Ray Clark**, Commissioner Precinct No. 2; **Kenneth Schoen**, Commissioner Precinct No. 3; **Tom Manning**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk.

INVOCATION;

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;

REMARKS FROM VISITORS;

ITEM 1.

ROUTINE CORRESPONDENCE

Presentation of an Order Electing Local Administrative Judge, Judge Chitty. *See Attachment.*

Letter from OnCor presenting incentive check \$10,055.21 for participating in the OnCor Take a Load Off, Texas Government Facilities Program (GFP).

ITEM 2.

CONSENT AGENDA

There came on to be considered a motion to approve the Consent Agenda.

- A. Acceptance of Minutes for November 13, 2013 and November 25, 2013. See Attachments.
- B. Approval of Deputation of John Dickey, Zachary Brigham, and David Petty for the Sheriff's Department. See Attachments.
- C. Approval of Official Bond and Oath of Mary Bardin as Justice of the Peace Precinct 1. See Attachment.
- D. Rejection of Bid for Resale of Property #A-232 as described as J Westbrook, 6.5 acres on County Road 337 (Cause #74740-86) in Kaufman County Precinct 3. See Attachment.
- E. Rejection of Bid for Resale of Property #A-235 described as Emerald Estates #2, Lot 43, 14642 Alicia Place (Cause #80582-86) in Kaufman County Precinct 4. See Attachment.
- F. Reappointment of David Williams on Emergency Service District (ESD) #4 board for a two-year term (01-01-2014 to 12-31-2015). See Attachment.
- G. Appointment of Robin Reedy to replace Sue Morrow on Emergency Service District (ESD) #4 Board for a two-year term (01-01-2014 to 12-31-2015). See Attachment.
- H. Acceptance of the 2013 Gold Leadership Circle Award awarded to Kaufman County from Susan Combs, Texas Comptroller of Public Accounts. See Attachment.

A motion was made by Commissioner Ray Clark and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 3. MOTION TO APPROVE APPOINTMENT

There came on to be considered a motion to approve appointing Robert Messer as the citizen appointment to the North East Texas Regional Mobility Authority (NETRMA).

A motion was made by Commissioner Ray Clark and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 4. MOTION TO ACCEPT REPORT

There came on to be considered a motion to accept the Public Works Report for November 2013, as presented by Kathy Morris, Public Works Director. *See Attachment.*

A motion was made by Commissioner Tom Manning and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 5. MOTION TO APPROVE ADDITIONAL PLATTING REQUIREMENT

There came on to be considered a motion to approve requiring a plat for all subdivisions located outside of a municipality or the extraterritorial jurisdiction (ETJ) of a municipality, regardless of lot acreage.

A motion was made by Commissioner Kenneth Schoen. Motion died for lack of second.

ITEM 6. MOTION TO APPROVE APPOINTMENTS

There came on to be considered a motion to approve appointment of members to the Disciplinary Suspension Committee, as presented by Lorie Floyd, Human Resources Director. *See Attachment.*

A motion was made by Commissioner Ray Clark and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 7. MOTION TO APPROVE POLICY CHANGE

There came on to be considered a motion to approve modifications to the vacation policy - Pay at Termination section, as presented by Lorie Floyd, Human Resources Director. *See Attachment.*

A motion was made by Commissioner Tom Manning and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 8. MOTION TO APPROVE CONTRACT

There came on to be considered a motion to approve Contract for GASB 45 (Governmental Accounting Standards Board Statement 45), pending review and approval by District Attorney's office, presented by Lorie Floyd, Human Resource Director. *See Attachment.*

A motion was made by Commissioner Ray Clark and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 9.

MOTION TO ACCEPT REPORT

There came on to be considered a motion to accept the Auditor's Report for November 2013, as presented by Karen Cooper, Auditor. *See Attachment.*

A motion was made by Commissioner Tom Manning and seconded by Commissioner Ray Clark.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 10.

UPDATE

There came on to be an update on IT Committee and common case numbering plan, as presented by George York, IT Director.

ITEM 11.

MOTION TO ACCEPT REPORT

There came on to be considered a motion to accept the Tax Assessor-Collector's Report for November 2013, as presented by Debbie Baumgart, Assistant Tax Assessor-Collector. *See Attachment.*

A motion was made by Commissioner Kenneth Schoen and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 12.

MOTION TO APPROVE AGREEMENT

There came on to be considered a motion to approve Memorandum of Understanding Agreement for electronic recording of real property documents between eRecording Partners Network, LLC and the Kaufman County Clerk's Office, pending review and approval from District Attorney's office, presented by Laura Hughes, County Clerk.

A motion was made by Commissioner Kenneth Schoen and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 13.

MOTION TO APPROVE AGREEMENT

There came on to be considered a motion to approve Memorandum of Understanding Agreement for electronic recording of real property documents between PropertyInfo - Government Services and the Kaufman County Clerk's Office, pending review and approval from District Attorney's office, presented by Laura Hughes, County Clerk.

A motion was made by Commissioner Tom Manning and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 14.

MOTION TO TABLE EXPENDITURES

There came on to be considered a motion to table expenditures exceeding \$50,000 from Precinct 1 & 3 Road & Bridge for TXDOT Surplus Equipment Sale.

A motion was made by Commissioner Kenneth Schoen and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 15. MOTION TO APPROVE ATTORNEY RETENTION AND APPLICATION SUBMISSION

There came on to be considered a motion to approve retaining Allison, Bass & Associates, L.L.P. to assist Kaufman County in the creation and administration of a County Energy Transportation Reinvestment Zone (CETRZ) and preparation and submission of an Application for CETRZ grants administered by the Texas Department of Transportation, pursuant to §222.1071 and Chapter 256 of the Texas Transportation Code. *See Attachment.*

A motion was made by Commissioner Ray Clark and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 16. MOTION TO APPROVE ADVERTISING

There came on to be considered a motion to approve authorizing the publication of a Notice of Public Hearing in a newspaper of general circulation within the county to advertise a public meeting to be held on the topic of the possible creation of one or more County Energy Transportation Reinvestment Zones (CERTZ), with said notice to be published on the 15th day of December, 2013. *See Attachment.*

A motion was made by Commissioner Tom Manning and seconded by Commissioner Ray Clark.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 17. MOTION TO APPROVE SCHEDULING OF HEARING

There came on to be considered a motion to approve scheduling during the December 23, 2013 Regular Meeting of the Commissioners' Court, as the first item of business, a Public Hearing to receive public comment on the formation of one or more County Energy Transportation Reinvestment Zone (CERTZ).

A motion was made by Commissioner Tom Manning and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 18. MOTION TO APPROVE LINE ITEM TRANSFERS

There came on to be considered a motion to approve Line-Item transfers, as presented by Karen Cooper, Auditor. *See Attachment.*

A motion was made by Commissioner Kenneth Schoen and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 19. MOTION TO APPROVE CLAIMS FOR PAYMENT

There came on to be considered a motion to approve claims for payment.

A motion was made by Commissioner Tom Manning and seconded by Commissioner Kenneth Schoen.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

ITEM 20.

MOTION TO ADJOURN

There came on to be considered a motion to adjourn regular meeting.

A motion was made by Commissioner Ray Clark and seconded by Commissioner Tom Manning.

Whereupon said motion was put to a vote and motion carried.

AND IT IS SO ORDERED.

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:

Laura Hughes, County Clerk

and Ex-Officio Clerk of the

Commissioners Court of

Kaufman County, Texas

Laura Hughes

Laura Hughes

County Clerk

