

**COMMISSIONERS COURT  
REGULAR MEETING AND WORKSHOP  
JULY 27, 2015**

BE IT REMEMBERED that on this day, the Commissioners Court of Kaufman County, Texas met in Regular Meeting and Workshop with the following members present to wit: **Bruce Wood**, County Judge; **Jimmy Joe Vrzalik**, Commissioner Precinct No. 1; **Skeet Phillips**, Commissioner Precinct No. 2; **Kenneth Schoen**, Commissioner Precinct No. 3: Absent; **Jakie Allen**, Commissioner Precinct No. 4; **Laura Hughes**, County Clerk.

**INVOCATION;**  
**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG;**  
**PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG;**  
**REMARKS FROM VISITORS;**

Jim Valentine, CR 4042, spoke on condition of roads in Precinct 4.

Joe Windham, CR 4074, spoke on the condition of roads in Precinct 4 and placing a priority on fixing roads. *See Attachment.*

**ITEM 1.**

**ROUTINE CORRESPONDENCE**

**ITEM 2.**

**CONSENT AGENDA**

There came on to be considered a motion to approve Consent Agenda.

- A. Acceptance of Meeting Minutes for July 10, 2015 and two sets for July 13, 2015. *See Attachments.*
- B. Approval of Deputation of Alan "Bo" Stavino as Reserve Deputy Constable, Kaufman County Precinct 3. *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 13.**

**MOTION TO APPROVE AGREEMENT**

There came on to be considered a motion to approve an Interlocal Agreement with North Central Texas Council of Governments (NCTCOG) that sets forth certain 9-1-1 provisions as prescribed by the Commission on State Emergency Communications (CSEC), as presented by Christy Williams, Chief 9-1-1 Program Officer with NCTCOG. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 3.**

**PRESENTATION**

There came on to be a Presentation of the City of Kaufman's Downtown Square Sidewalk Improvement Project by La Terra Studio, which creates a pedestrian friendly square, presented by Marcy Ratcliff, City of Kaufman Director of Development Services. *See Attachments.*

**ITEM 4.**

**MOTION TO APPROVE PROPOSED PLAN**

There came on to be considered a motion to approve the proposed concept/streetscape plan for the City of Kaufman's Downtown Sidewalk Improvement Project, which includes the 100 and 200 block of North Washington, the 200 and 300 block of West Grove, the 100 and 200 block of North Jackson, the 100 block of South Jackson and the 100 and 200 block of West Mulberry.

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 5.**

**PRESENTATION**

There came on to be a Presentation of a summary on the AirCheck Texas Drive a Clean Machine Program's upcoming fiscal year 2016 (FY 2016) funding status and operations, as presented by Jason Brown with North Central Texas Council of Governments. *See Attachment.*

**ITEM 6.**

**MOTION TO APPROVE AGREEMENT AMENDMENT**

There came on to be considered a motion to approve Amendment No. 2 to the Intergovernmental Cooperative Reimbursement Agreement, No. 582-12-20285, between the Texas Commission on Environmental Quality (TCEQ) and Kaufman County for the Low Income Vehicle Repair Assistance, Retrofit and Accelerated Vehicle Retirement Program (LIRAP)/AirCheck Texas Drive a Clean Machine Program (DACM). *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 7.**

**MOTION TO APPROVE PRESERVATION PROJECT FUNDING**

There came on to be considered a motion to approve utilizing funds from the District Clerk Records Preservation fund (\$14,500), Commissioners Court Records Preservation fund (\$100,000), and the Federal Inmate Housing fund (\$144,000) to complete phase two of the process to scan and index Civil and Criminal Case files now in paper storage with the total not to exceed \$275,000, with project to be done by September 30, 2015. Procurement made through the State of Texas DIR contract #DIR-SDD-1685.

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 8.**

**MOTION TO ACCEPT REPORT**

There came on to be considered a motion to accept the Tax Assessor-Collector's Monthly Report for June 2015, as presented by Tonya Ratcliff, Tax Assessor-Collector. *See Attachment.*

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 9.**

**MOTION TO ACCEPT REPORT**

There came on to be considered a motion to accept the Treasurer's Monthly Report for June 2015, as presented by Ronnie Oldfield, Treasurer. *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 10.**

**MOTION TO ACCEPT REPORT**

There came on to be considered a motion to accept the Treasurer's Quarterly Report ending June 2015, as presented by Ronnie Oldfield, Treasurer. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 11.**

**MOTION TO APPROVE FINAL PLAT**

There came on to be considered a motion to approve Final Plat for Oak View Acres Phase 4, Kaufman County Precinct 4, as presented by Todd Winters, with Engineering Concepts. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 12.**

**MOTION TO APPROVE RIGHT OF WAY AGREEMENT**

There came on to be considered a motion to approve Right-of-Way for a Local Project Advanced Funding Agreement between Kaufman County and Texas Department of Transportation (TxDOT) for FM 1388 at Kings Creek and Kings Creek Relief #2 Project. *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 14.**

**MOTION TO APPROVE PAYMENT**

There came on to be considered a motion to approve paying off outstanding balances on vehicle loans for Sheriff's Department at American National Bank of Texas (\$78,507), Sheriff's Department/Constable at BancorpSouth (\$93,918) and Public Works at BancorpSouth (\$5,639) from funds available from the Federal Inmate Housing Funds (total \$178,064). *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 15.**

**MOTION TO APPROVE PURCHASE**

There came on to be considered a motion to approve purchasing a vehicle for the Emergency Operations Department from funds available from the Federal Inmate Housing Funds (\$30,992.20), as presented by Jack Sebastian, Purchasing Agent. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 16.**

**MOTION TO APPROVE PLACING MONEY IN SPECIAL FUND**

There came on to be considered a motion to approve placing \$500,000 into a designated fund for an early additional payment of the Regional Call Center Radio Equipment Loan on March 1, 2016 from the Federal Inmate Housing Funds.

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 17.**

**MOTION TO APPROVE PURCHASE**

There came on to be considered a motion to approve purchase of a Food Line Service Counter for the Kaufman County Law Enforcement Center using Federal Inmate Housing Fund (\$47,000). Purchase to be made through BuyBoard Contract #429-13, as presented by Jack Sebastian, Purchasing Agent. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 18.**

**MOTION TO APPROVE ADVERTISING FOR RFP**

There came on to be considered a motion to approve advertising a Request For Proposal (RFP) for Providing Comprehensive Disaster Recovery Services including Mitigation application and Management services for the Emergency Operation Center (EOC), as presented by Jack Sebastian, Purchasing Agent. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 19.**

**MOTION TO ACCEPT DONATION**

There came on to be considered a motion to accept a donation of a 2015 Ford Transit Star Van to the County by the Kaufman County's Children's Center Board, as presented by Jack Sebastian, Purchasing Agent. *See Attachment.*

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 20.**

**MOTION TO APPROVE ADVERTISING FOR ONLINE AUCTION**

There came on to be considered a motion to approve advertising for an online auction to sell county surplus property, as presented by Jack Sebastian, Purchasing Agent. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 21.**

**MOTION TO APPROVE BENEFITS AND RATES**

There came on to be considered a motion to approve renewal rates with Texas Association of Counties (TAC) for medical and dental benefits, Superior Vision for vision benefits, and Lincoln Financial for life insurance benefits, as presented by Lorie Floyd, Human Resource Director. *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 22.**

**MOTION TO APPROVE POLICY UPDATES**

There came on to be considered a motion to approve updating Reward for Wellness Policy, as presented by Lorie Floyd, Human Resource Director. *See Attachment.*

A motion was made by Commissioner Jimmy Joe Vrzalik and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 23.**

**MOTION TO APPROVE RECOGNITION PROGRAM**

There came on to be considered a motion to approve Employee Service Recognition / Awards Program Policy, as presented by Lorie Floyd, Human Resource Director. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 24.**

**MOTION TO APPROVE APPOINTMENTS**

There came on to be considered a motion to approve re-appointing Commissioner Jimmy Joe Vrzalik and Commission Jakie Allen as the two representatives to the Joint Committee on Tax Abatement, per Kaufman County's Policy on Tax Abatements. *See Attachments.*

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 25.**

**MOTION TO ACCEPT FINANCIAL STATEMENT**

There came on to be considered a motion to accept Third Quarter Unaudited Interim Financial Statements, as presented by Karen MacLeod, Auditor. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 26.**

**MOTION TO APPROVE EXITING REGULAR MEETING**

**AND ENTERING INTO EXECUTIVE SESSION**

There came on to be considered a motion to approve exiting Regular Session and entering into an Executive Session, pursuant to §551.087(1)(2) of the Government Code; Re: Deliberation regarding economic development negotiations with Terrell Economic Development Corporation (EDC) officials concerning a new industry locating in the City of Terrell at 12:12 p.m.

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 27.**

**EXECUTIVE SESSION**

Executive Session was held. County Judge has Certified Agenda.

**ITEM 28.**

**MOTION TO APPROVE EXITING EXECUTIVE SESSION**

**AND ENTERING INTO REGULAR MEETING**

There came on to be considered a motion to approve exiting Executive Session and entering into Regular Meeting.

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**MOTION TO APPROVE RECESS**

There came on to be considered a motion to approve recessing Regular Meeting at approximately 12:30 p.m.

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

## MEETING RECONVENED

Regular Meeting reconvened at approximately 1:21 p.m.

**ITEM 29.**

### MOTION TO APPROVE LINE ITEM TRANSFERS

There came on to be considered a motion to approve Line Item Transfers, as presented by Karen MacLeod, Auditor. *See Attachment.*

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 30.**

**MOTION TO APPROVE CLAIMS FOR PAYMENT**

There came on to be considered a motion to approve Claims for Payment.

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 31.**

**MOTION TO ADJOURN REGULAR MEETING**

There came on to be considered a motion to adjourn Regular Meeting.

A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 32.**

**MOTION TO APPROVE ENTERING INTO WORKSHOP**

There came on to be considered a motion to approve entering into Budget Workshop Meeting at approximately 1:25 p.m.

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 33.**

## WORKSHOP

There came on to be a Workshop to discuss the proposed Fiscal Year 2015-2016 Budget for all county operations including revenues, expenditures, benefits, personnel compensation and departments: County Judge, County Clerk, County Court at Law, County Court at Law #2, County Service Officer, Public Defender, General Government Fund, Voter's Registration, Emergency Management, 422<sup>nd</sup> District Court, 86<sup>th</sup> District Court, District Attorney, District Clerk, Justice of the Peace Precinct 1, Justice of the Peace Precinct 2, Justice of the Peace Precinct 3, Justice of the Peace Precinct 4, Judicial and Law Enforcement, Jury Fund, Election Expense, County Auditor, Purchasing Agent, County Treasurer, Human Resources, Tax Collector Auto and Tax, Maintenance and Operations, Public Works, Fire Marshal, Environmental Enforcement, Constable Precinct 1, Constable Precinct 2, Constable Precinct 3, Constable Precinct 4, Sheriff's Fund, Jail Expense, School Officers, 911 Regional Call Center, Highway Patrol, DPS License and Weights, Juvenile Probation Transfers, Charities Poor and Relief, Extension Service, Project/Program Manager, Extension Programs, 4H Extension Programs, Lease Payments, Precinct #4 Convenience Station, Capital Outlay, Computer, Probate and Lunacy, Information Technologist, Commissioner Precinct 1, Commissioner Precinct 2, Commissioner Precinct 3, Commissioner Precinct 4.

**AND IT IS SO ORDERED.**

**ITEM 34.**

**MOTION TO APPROVE EXITING WORKSHOP**  
**AND ENTERING INTO EXECUTIVE SESSION**

There came on to be considered a motion to approve exiting Workshop and entering into an Executive Session, pursuant to §551.071 of the Government Code; Re: Consultation with Attorney.

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jimmy Joe Vrzalik.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 35.**

**EXECUTIVE SESSION**

Executive Session was held. County Judge has Certified Agenda.

**ITEM 36.**

**MOTION TO APPROVE EXITING EXECUTIVE SESSION**  
**AND ENTERING INTO WORKSHOP**

There came on to be considered a motion to approve exiting Executive Session and entering back into Workshop.

A motion was made by Commissioner Skeet Phillips and seconded by Commissioner Jakie Allen.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

**ITEM 37.**

**MOTION TO ADJOURN**

There came on to be considered a motion to adjourn Workshop.

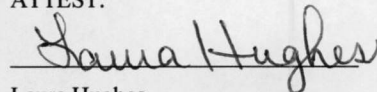
A motion was made by Commissioner Jakie Allen and seconded by Commissioner Skeet Phillips.

Where upon said motion was put to a vote and motion carried.

**AND IT IS SO ORDERED.**

I, Laura Hughes, County Clerk of Kaufman County, Texas, do hereby certify that the above Commissioner Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting.

ATTEST:



Laura Hughes

County Clerk

